## **2015 Future Conservationist Award**

## **Application Form**

**Instructions for Eligible Applicants**

1. Applications **must** be submitted online by the deadline 0:00hrs GMT – **Monday, 23rd February 2015**.
2. Thoroughly read the [***Guidelines for Applicants***](http://www.conservationleadershipprogramme.org/FutureConservationistAward.asp) below prior to filling out the application form.
3. Applicants must meet each of the criteria outlined in the Guidelines and below.
4. The application form must be completed fully by the team leader and must be in **English**.
5. Decisions will be based on the information provided, so answer all questions completely.
6. Submit your application online**:** <http://awards.conservationleadershipprogramme.org/>. If for some reason you are unable to apply online, contact us **before** the deadline to explain your situation. We recommend that you complete this word document and then copy and paste the information into the online application form.
7. If you have any questions or problems, contact CLP by emailing [clp@birdlife.org](mailto:clp@birdlife.org).
8. If you would like a CLP staff member to review your proposal prior to submission, you must send the completed application form in MS-Word format to [clp@birdlife.org](mailto:clp@birdlife.org) before **9th February 2015.**
9. If you would like feedback from a CLP alumnus in your region, consider contacting an Alumni Ambassador for feedback before 9th February 2015). Information is available on the CLP website.

**Eligibility Criteria**

In 2015 CLP will ONLY accept proposals for projects to be implemented in one of the following 22 countries: **Algeria, Angola, Azerbaijan, Brazil, China, Egypt, Georgia, India, Indonesia, Iraq, Kuwait, Libya, Malaysia, Mexico, Mozambique, Oman, South Africa, Thailand, Trinidad and Tobago, Turkey, UAE and Vietnam**.

To be eligible for a CLP Future Conservationist Award, the team and project must meet the following eligibility criteria. **Please read the complete Guidelines for Applicants for more details on eligibility and judging criteria**.

**Team:**

* CLP Awards are for team-based conservation projects – each team must have at least three people.
* 50% or more of the team members must be from the eligible country where the project is taking place. Nationals of a country subject to sanctions or trade restrictions imposed by the USA, UK or EU are NOT eligible to participate on a project team, including Cuba, Iran, North Korea, Somalia, Sudan, and Syria.
* All team members must be early-career conservationists with no more than 5 years of paid work experience in the conservation sector. ‘Paid work experience’ does not include research for a university degree. Individuals who have more than 5 years of paid work experience in the conservation sector are not eligible for CLP support and should not apply.
* No team member can be a part- or full-time paid employee or contractor with a CLP partner organization, including BirdLife International, Fauna & Flora International and the Wildlife Conservation Society, at the time of project development through implementation.
* Any team member volunteering at a CLP partner organization at the time of application and/or project implementation MUST be declared in the application. They also need to explain how the CLP proposal differs from the partner organization’s work.
* The team leader must be a national of the country where the project is taking place. Co-leadership with a non-national will be considered with clear justification.
* Applicants can participate in only one CLP project at a time and in no more than three Future Conservationist Award projects in total, serving as team leader for no more than one Future Conservationist project.

**Project:**

* The project must take place in one of the 22 eligible countries listed above.
* The project must be no less than three months and no more than **one year** in length.
* The total funding request from the CLP must not exceed **$12,500** and CLP funding must cover **at least 50%** of the total project budget.
* The project must focus on **globally important species or sites** for biodiversity conservation that are under threat.
* Target **species must be at risk or Data Deficient**. We consider a species to be ‘at risk’ if it is designated as globally threatened (CR, EN, VU) by the [IUCN Red List](http://www.redlist.org) OR if there is information suggesting that urgent conservation action is needed for species not yet assessed on the IUCN global RedList.
* For those projects focusing on **multiple species** and/ortaxonomic groups, at least one species in each taxonomic group being studied must be at risk.
* Those projects proposed in **priority sites** for conservation will be looked on favourably. We consider ‘priority sites’ to be for example [Alliance for Zero Extinction](http://www.zeroextinction.org) sites, [Important Bird Areas](http://www.birdlife.org/action/science/sites/), Key Biodiversity Areas, [Ramsar](http://ramsar.wetlands.org/Database/Searchforsites/tabid/765/language/en-US/Default.aspx) sites, [UNESCO World Heritage Sites](http://whc.unesco.org/en/list). Projects working at **‘priority sites’ must be linked to the target species at risk i.e. CR, EN, VU or DD**. Applicants must provide a hyperlink to published factsheets for the sites proposed.
* The project must be for **new work** rather than the continuation of an on-going, established project.
* Applicants must demonstrate that the proposed project goes **beyond academic research** being carried out for any team member’s degree.
* Projects that involve laboratory analyses must justify why this work is **critical and urgent** for conservation.
* The proposal must be **written by the applicants** themselves.

**Considerations for Successful Proposals:**

* Applicants must be able to clearly communicate their ideas in English on the application form. We encourage teams to seek out a native English speaker to review the proposal prior to submission.
* The proposal must make clear how each team member will develop their capacity. For example, team members’ knowledge, skills and experience as conservation practitioners will improve by implementing the project.
* The project must have realistic objectives with appropriate methods, activities and budget to achieve the stated objectives.
* Project should have a good balance of conservation research and action e.g. engage local stakeholders and project outcomes will contribute to local, regional and/or national conservation priorities.
* Applicants should demonstrate how the project results will be applied to conservation after the project ends.
* Payment for services of rangers/guides or training costs for project team must be justified.
* Contingency budget lines must not exceed 5% of the overall budget and must be justified.
* If a CLP partner organization or direct affiliate has an office in the applicant’s home country, we strongly encourage the applicant to make contact for advice and support.

**CLP Does NOT Support:**

* Gene storage or captive breeding.
* Conference attendance, tuition fees for academic programs or scholarships.
* Salaries or stipends to team members and consultancies.
* Projects initiated by a CLP partnering organization.

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| **1. General INFORMATION** | | |
| **Project Title:** Use a title that clearly describes the project and include the name of the country where the project will take place. (10 words) | | |
| **Country:** | | **Region:** |
| **Total Project Budget:** US$ | | **Amount requested from CLP:** US$ |
| **Project Start Date:** (e.g. 01-July-2015) | | **Project End Date:** (e.g. 30-June-2016) |
| Has this project been submitted to CLP before?  Yes  No  If yes, in what year did you last apply? | | |
| Who wrote this proposal? | | |
| **Project Abstract:** Briefly summarize the project, including a background, project purpose, main methods, expected outputs/outcomes/products and how they will be applied to counter the conservation problem. (200 words) | | |
| **Please classify your project:**  **Choose the taxonomic group:**  If the project focuses on multiple taxa (not included in other categories) please specify: | | |
| **Describe your project site:** (geographic location and habitat – 50 words) | | |
| **Specify the size of the area in which you are working:** (km2) | | |
| **Conservation Priority:**  **Species:** List the species you’ll be working on, including the common and Latin name, and includethe current **Global** IUCN Red List status (<http://www.iucnredlist.org/>) if applicable. Species must be CR, EN, VU, or DD. If the species is not listed, please provide sufficient justification to demonstrate that urgent conservation action is necessary.(50 words)  **Site:** Why is the site important? Does it have international recognition and/or is the site protected or under consideration for protection? **Provide hyperlink to information on site(s) where work is proposed**. (50 words) | | |
| **Study Site Latitude:** (decimal)       **Study Site Longitude:** (decimal)  *Note: You can find the latitude and longitude of your site using* [*http://www.satsig.net/maps/lat-long-finder.htm*](http://www.satsig.net/maps/lat-long-finder.htm) | | |
| **Links to other conservation projects/initiatives in the area:** Are there other conservation projects/initiatives at the site working on similar issues? If yes how does the project purpose contribute to or link with these conservation efforts? (100 words). | | |
| **Climate Change Impacts**: Based on your current knowledge what are the potential impacts on the species and/or species site or range in which you are working caused by changes in global climate? (Selection of more than one is ok).  Species lose suitable breeding sites  Species population will increase  Species go extinct  Species lose suitable foraging sites  Species move to climate envelopes  No impact  Species primary food source declines  Species range will contract  Other impact  Migratory species trophic mismatch  Species range will shift  Don’t know  Species population will decrease  Species suffer increase disease | | |
| Please give a brief explanation for your answer above: | | |
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| **Project Leader (Full legal name):** | | |
| **Mailing Address:** | | |
| **Email 1 (personal email):**  **Email 2 (work email):** | **Tel:** (with international codes)  **Fax:** (with international codes) | |
| **Number of Team Members:** (Must have at least 3 individuals to be eligible) | | |
| **How did you hear about the Conservation Leadership Programme?** | | |

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| **2. PROJECT DETAILS (Please refer to the application guidelines for help filling out this section)** | | |
| **Background and Justification**: Describe the problems you are trying to address and the factors that are causing these problems. Summarize previous work and known information. If the project is species focused, explain the benefits of the project to the broader ecosystem. (100 words) | | |
| **Overall Goal**:Briefly describe the higher-level objective to which your project will contribute. Note: it will not be entirely achieved by this project. (50 words) | | |
| **Project Purpose**:Briefly describe the immediate outcome if all the project objectives are achieved. There should be only one project purpose which will contribute to the overall goal. (50 words) | | |
| **Project Objectives**: List the changes you will need to bring about to achieve the project purpose. The project should focus on 3 to 4 key objectives. (100 words) | | |
| **Project Indicators: How will you measure the success of each objective?** Describe the quantifiable measure of achievement i.e. how will the desired change in state be detected for each objective. (200 words) | | |
| **Project Activities:** Detail key activities (4 to 8) that will be carried out for each objective. Be sure to include specific fieldwork, education, awareness-raising activities and any community involvement, as well as post-fieldwork activities such as report write-up and dissemination, presentations to stakeholders, etc. Include the month in which each activity will take place and the duration. (You will be able to add extra rows where necessary on the online application form.) | | |
| ***Activity*** | ***Month*** | ***# of days*** |
| **Objective 1:** | | |
| Activities: |  |  |
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| **Objective 2:** | | |
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| **Objective 3:** | | |
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| **Objective 4:** | | |
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| **Methods**: Describe in detail the methods that will be used to undertake the activities listed above **for each objective.** Make clear the sampling effort e.g. number of days, size of area and number of times surveys will be conducted (for example, surveying, data collection, monitoring, analysis, education, community work, etc). Explain why you have selected these particular methods and include the number of days that will be spent in the field. (500 words) | | |
| **Project Stakeholders:** Identify which stakeholder groups will be impacted by the project; describe how you will work with them, what they will contribute (if applicable), and how they will benefit and/or be impacted by the project. (200 words)  Examples of various stakeholder groups include:   1. Regulators and Decision makers = Environment Agencies e.g. forestry/wildlife, Govt. local/state/politicians, local leaders/elders 2. Local Community = Natural resources user groups/farmers, 3. Research Institutions = Universities/Research institutions/Colleges 4. Schools/Students = Teachers/Educators, School children/college & university students 5. NGOs = Local/National 6. Other = Land Owners/Industries/Companies, Media/Journalists | | |
| **Outputs:** What will be the material outputs (e.g. research report, journal articles, education materials)? (200 words) | | |
| **Additional Information:** Provide any additional clarifications. If activities will continue beyond the CLP project timeframe provide details here. (150 words) | | |

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| **3. Budget**  **Note: The total project budget must not exceed US $25,000; CLP requests must not exceed US $12,500.** | | | | |
| **From where else are you seeking funding?** List the source, the amount requested, and if the funds are pending or have been granted. For example: 1) MBZ, $8,000, pending; 2) Rufford, $5,000, granted. Also list any in-kind contributions, e.g. office space, vehicles, etc. (100 words) | | | | |
| If your total project budget is greater than the amount you are requesting from the CLP and you do not secure any additional funding, how will this change your project plan? (100 words) | | | | |
| **Itemized Expenses (in US$). Cost for items must be clearly broken down. First calculate the cost in local currency before converting to US dollars.** | **CLP Request USD** | **Other**  **Donors USD** | | **Total Budget USD** | |
| **Project Preparation** (**MUST** clearly provide a breakdown for each item below) |  |  | |  | |
| Communications (telephone/internet/postage) |  |  | |  | |
| Field guide books, maps, journal articles and other printed materials |  |  | |  | |
| Insurance (if awarded this must be verified) and medical supplies  (Please detail:      ) |  |  | |  | |
| Visas and permits (Please detail:      ) |  |  | |  | |
| Team training (Please detail:      ) |  |  | |  | |
| Reconnaissance (Please detail:      ) |  |  | |  | |
| Other (Please detail:      ) |  |  | |  | |
| **Equipment** (**MUST** clearly provide a breakdown for each item below) |  |  | |  | |
| Scientific/field equipment and supplies (Please detail:      ) |  |  | |  | |
| Photographic equipment (Please detail:      ) |  |  | |  | |
| Camping equipment (Please detail main items:      ) |  |  | |  | |
| Boat/engine/truck (including car hire) (Please detail:      ) |  |  | |  | |
| Other (Please detail:      ) |  |  | |  | |
| **Project Implementation** (**MUST** clearly provide a breakdown for each item below) |  |  | |  |
| Accommodation for team members and local guides  (Please detail:      ) |  |  | |  | |
| Food for team members and local guides  (Please detail:      ) |  |  | |  | |
| Travel and local transportation (including fuel) (Please detail:      ) |  |  | |  | |
| Customs and/or port duties (Please detail:      ) |  |  | |  | |
| Workshops (Please detail:      ) |  |  | |  | |
| Outreach/education activities and materials.) (Please detail:       ) |  |  | |  | |
| Other (Please detail:       ) |  |  | |  | |
| **Post-fieldwork Expenses** (**MUST** clearly provide a breakdown for each item below) |  |  |  | |
| Administration (Please detail:      ) |  |  |  | | |
| Report production and results dissemination (Please detail:      ) |  |  |  | | |
| Other e.g. contingency costs (Please detail:      ) |  |  |  | | |
| **Project Total in US Dollars**:  (CLP request must not exceed $12,500) | **$** | **$** | **$** | | |
| **Budget Justification:** Please provide justification for all single budget items over $1,000 (including laptops and/or expensive equipment). Contingency costs for unexpected but necessary project activities should not exceed 5% of the overall budget. Photographic camera equipment MUST not be over $500. Where camera traps are required, should be treated as separate equipment. (150 words) | | | | |

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| **4. PROJECT TEAM (Please refer to the Guidelines for help filling out this section.)** |
| CLP Awards are designed to build the skills of **early-career conservationists**, and as such, we require that all team members have **no more than 5 years of paid work experience** in the conservation sector. In the space below, provide complete information for each team member (if you have more than seven team members, please email a member of CLP staff so we can alter the form). Please note that, if awarded, you may be asked to verify the information provided. |
| 1. PROJECT LEADER   Full Legal Name:       Nationality (please list all):       Age as of December 31, 2014:  Personal Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| 1. Full Legal Name:       Nationality:       Age as of December 31, 2014:   Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| 1. Full Legal Name:       Nationality:       Age as of December 31, 2014:   Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| 1. Full Legal Name:       Nationality:       Age as of December 31, 2014:   Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| 1. Full Legal Name:       Nationality:       Age as of December 31, 2014:   Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| 1. Full Legal Name:       Nationality:       Age as of December 31, 2014:   Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| 1. Full Legal Name:       Nationality:       Age as of December 31, 2014:   Email:  Have you participated in another CLP funded project?  Yes  No  If yes above state award year and project title of last project:  Highest level of education achieved  Starting with most recent education level completed, provide a full background Click here to enter text.  All work experience starting with current job title, employer and number of years worked:  Team role:  Relevant skills and experience you bring to the project:  Describe the skills and knowledge you will gain through this project:  If student, state degree, thesis/dissertation title and how this differs from proposed project. Does the project go beyond your studies? If yes, how?  How many years of experience do you have working in the conservation sector (paid employment):  less than 3 yrs  3-5 yrs  more than 5 yrs |
| **External Advisors and Collaborators:** List all local and international project advisors and collaborators; provide name, organization and email address and a brief description of the support they will be providing. Declare any relationships existing with applicant (100 words). |
| **Partner Links:** We encourage teams to make contact with the CLP partner organisations (BirdLife International, Fauna & Flora International, or the Wildlife Conservation Society) if an office exists in your country. Explain whether or not the team has been in contact with a local partner office and if you have received assistance or plan to collaborate (100 words). |

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| **5. TEAM SWOT ANALYSIS:** In consultation with the team, identify the 5 most important *Strengths & Weaknesses* of the team, the *Opportunities* open to you and the *Threats* to the team and the project. Consult the [Conservation Project Manual](http://www.conservationleadershipprogramme.org/ProjectManuals.asp) (pg. 16) on the CLP website for information on conducting a SWOT analysis. **Please complete five answers for each section, do not enter N/A as a response.** | |
| **Strengths:**  1.  2.  3.  4.  5. | **Weaknesses:**  1.  2.  3.  4.  5. |
| **Opportunities:**  1.  2.  3.  4.  5. | **Threats:**  1.  2.  3.  4.  5. |
| How are you going to use your strengths?  How are you going to address your weaknesses or turn them into strengths?  How are you going to take advantage of the opportunities open to you?  How are you going to address the threats? | |

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| **6. References** | |
| Please provide contact details for two people who know the team and are **NOT** relatives to any team member who will be willing to provide a professional reference for your project. These individuals should be from a national university, a local or international NGO or local government. Referees should be different people from the External Advisors and Collaborators listed above. If your project is shortlisted, we will be contacting your references. Please let them know that we may be in contact. | |
| **Name:**  **Title:**  **Organization:**  **Email:**  **Applicant's relationship with the referee**: | **Name:**  **Title:**  **Organization:**  **Email:**  **Applicant's relationship with the referee**: |
| **Bibliography:** Please clearly cite ALL scientific references used in the proposal. Do NOT enter references not cited here.  Click here to enter text. | |

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| **7. INTERNATIONAL TRAINING COURSE** |
| A representative from each award winning team will be invited to attend an international training course, which will be held for two weeks in June and July 2015. Please identify one individual who can represent the team at this training course and provide his/her contact details below. The training will be conducted in **English**. It is **strongly** recommended that you choose someone who has a high level of English, though an interpreter can be provided if necessary. The topics that will likely be covered in this course will be; leadership development, project planning, media, behaviour change through education and outreach, fundraising, climate change, gender and conservation and best practices of training. **Be sure that the chosen representative will benefit from these topics.** The person selected to come to the training will be representing your entire team. As a condition of attending the training, the participant is expected to return to their team and hold a training of their own for the entire team and to complete several post-course homework assignments together. The selected participant must be from a CLP eligible country and must have a passport that is valid beyond February 2016. If he/she does not yet have a passport, then he/she must apply for one **immediately** after notification of being awarded. Please be sure all information below is 100% correct. It will be used to prepare letters of invitation that can be used for visa applications. **Incorrect information will lead to delays and possibly failure of participant to attend the training**. We will send the invitation letters to the name and address listed below. If there is a change in the participant after you submit your application, please notify the CLP immediately at [clp@birdlife.org](mailto:clp@birdlife.org) with all of the information below for the new participant.  Title:  First name (Given name, as it appears on your passport):  Middle Name (if applicable, as it appears on your passport):  Last name (Surname, as it appears on your passport):  Male  Female  Passport Country:       Date of Birth (day-month-year):  Name the airport(s) in your country that you could depart from for this training, in order of preference:  Full Street/Postal address (invitation letters will be sent here):       City, state or province, and post code:       Country:  Email:       Telephone:       Skype name:  Do you have a passport: Yes  No  Passport number:  Expiration date (passport must be valid beyond February 2016):  Will you require an interpreter for the training course:  Yes  No  If so, for what language (not English)? |