



## 2024 Team Awards Checklist

### Future Conservationist Awards

#### Before writing your proposal:

- Find out for which grant you are eligible – [CLP Website](#)
- Read about the Future Conservationist Awards – [CLP Website](#)
- If not already, register onto the online portal – [Online portal](#)
- Select the Award type you are eligible for
- Read the guidelines – found on the online portal or CLP Website
- Watch the eligibility video if still not clear – [Video](#)
- If you have questions, you can watch the [Q&A video](#) or email [clp@birdlife.org](mailto:clp@birdlife.org)
- Select your team members and topic
- Your country is eligible for the Award?
- You meet the criteria outlined in the Team section of the guidelines?
- You meet the criteria outlined in the Project section of the guidelines?
- You meet the criteria outlined in the Consideration for successful projects of the guidelines?
- You have one or more advisors that agreed to support your project

#### Writing the application:

- For the Award criteria, read the [Award Details](#) on the online portal
- For each section, read the guidelines before completing them
- Read the instruction for each section of the application form
- Fill in each section that relates to your project
- Activities are detailed and link back to the results and the overall goal
- Advisor agrees with the methods of the activities and the budget
- The budget is detailed and justified
- Contact a CLP Alumni reviewer or [clp@birdlife.org](mailto:clp@birdlife.org) if something is unclear – latest by 26<sup>th</sup> September

#### Submitting the application:

- All team members have read the application and approved it
- The advisor(s) have read the application
- The referees have agreed to give a reference when time come
- A native English or fluent English speaker has reviewed your applications
- All sections are pre-submitted and have a green colour
- The application is submitted **before or on the 10<sup>th</sup> of October**